



ALUMNI ASSOCIATION CONSTITUTION

4 August 2020

Embrace Your Potential



STUDENTS FOR A BETTER FUTURE

Registration Number: 2008/009276/10

STUDENTS FOR A BETTER FUTURE

ANDREAS & SUSAN STRUENGMANN FOUNDATION

6th Floor, Letterstedt House, Newlands on Main, Cape Town



1. INTRODUCTION

Students for a Better Future gives learners and/or students with academic promise, character and grit the opportunity to excel in some of Cape Town's best high schools, universities and academic institutions through comprehensive scholarships, and to ultimately embark on dynamic career paths and a fulfilling life journey.

To this end, the establishment of an SBF alumni structure will provide clear guidance and structure for an active alumni community. The alumni community will encourage and support one another, support the development of SBF beneficiaries and the wider SBF family. It will also seek to provide key learnings to SBF in order to contribute to the continued growth of the organisation.

The Alumni Association will function as a fully-fledged alumni unit, under the banner of the wider SBF family and will operate independently. As such, this Charter has been developed through a consultative process in which alumni representatives participated fully.

2. OBJECTIVES

The objectives of the Association will be executed through the various portfolio committees. These objectives are:

- 2.1. To promote among its members support for the Alumni Association and to maintain close ties with the association;
- 2.2. To provide tangible support programmes and guidance to SBF Scholars, Students and Alumni;
- 2.3. To support disadvantaged communities through individual members' unique skills and the collective efforts of the group;



- 2.4. To develop broad professional affiliations to promote SBF brand, support networking and create opportunity for SBF Alumni;
- 2.5. To contribute to the long-term success and sustainability of SBF; and
- 2.6. To improve employment outcome for our graduates through coaching and mentorship by the SBF Alumni.

3. MEMBERSHIP

- 3.1. The members of the Association shall comprise: high school only
 - 3.1.1. SBF Scholars who matriculated but did not enroll in the SBF Post-Secondary Program and:
 - completed Grade 12 and chose to pursue entrepreneurial ventures
 - completed Grade 12 and completed non-traditional courses of study
 - Tertiary level graduates in graduate recruitment and/or internship programmes.
 - 3.1.2. SBF Students who have graduated from the university course(s) and/or other post-secondary qualifications.
 - 3.1.3. SBF Students who have graduated from the Tertiary course(s) and/or post-secondary qualification and are enrolled in Masters or Doctoral degrees.
- 3.2. Continued membership shall be subject to adherence to the Alumni Association Code of Conduct, which each member shall be required to sign when joining the Association.



4. MANAGEMENT

- 4.1. The administrative affairs of the Association will be managed by an Alumni Intern. The intern will be appointed by SBF on a contractual basis. The Alumni Intern will report to the Post-Secondary Manager.
- 4.2. The Alumni Association shall democratically elect the following five office bearers, who will each serve a one-year term:
- I. Chairperson
 - II. Pay It Forward & Integrity Officer
 - III. Uniqueness, Grit, and Inclusivity Officer
 - IV. Career Development Officer
 - V. Social Media & Events Officer.

Note that the role of Secretary shall be filled ex officio by the Alumni Intern, and the Alumni Intern is not eligible for election as Chairperson.

- 4.3. The Alumni Chairperson may be invited by SBF Advisory Board on an annual basis to participate in sections of the SBF Advisory Board Meetings in order to provide updates on Alumni programmes and or experiences of the working world.
- 4.4. The Officers mentioned above (excluding the Chairperson) would each be responsible for forming and chairing a sub-committee of members to assist with their area of responsibility. These committee members shall join committees voluntarily.



5. ALUMNI ASSOCIATION PORTFOLIOS

5.1. There will be four (4) portfolios within the association.

5.1.1. These portfolios will be run by the associated Office Bearers and their committees, as identified above.

5.2. These four (4) portfolios are:

- I. Pay It Forward & Integrity
- II. Uniqueness, Inclusivity & Grit
- III. Career Development
- IV. Social Media & Events

Integrity would be the value that would underpin all of these portfolios.

5.2.1. The Pay It Forward and Integrity portfolio is aimed at fostering volunteering initiatives within SBF as well as the broader community. Opportunities exist within SBF registration days, camps, tutoring and mentoring.

5.2.2. The Uniqueness, Inclusivity, and Grit (UIG) portfolio will facilitate conversations around issues pertaining to transformation, diversity, and gender and racial discrimination and overcoming any other challenges facing the SBF community. The aim of these conversations is to equip SBF members with the confidence, knowledge and encouragement to tackle the challenges they face at school, tertiary institutions and work environments. Most importantly, this is to create a safe space for SBF members to confide in one another without fear of judgement.



5.2.3. The Career Development portfolio will work with the post-secondary team to collaboratively engage in corporate networking events, corporate partnerships, develop alumni profiles, list them on the SBF social media as appropriate, and connect alumni with employment and entrepreneurial opportunities. This will be determined by the SBF leadership.

5.2.4. The Social Media & Events portfolio will help alumni members to maintain their connections with one another and develop a greater SBF bond/community, while also assisting with planning and organisation of events.

6. ANNUAL GENERAL MEETING

6.1. There will be an Annual General Meeting of the Association.

6.2. The agenda of the Annual General Meeting will include but not be limited to:

6.2.1. An annual report delivered by the Chairperson, which will have been prepared in conjunction with the Alumni Intern;

6.2.2. A report from each of the Office Bearers/Portfolio Committees;

6.2.3. Election for any Office Bearer vacancies (all office bearer roles become vacant after the office bearer's resignation or after 1 year term);

6.2.4. A framework of the various events to be held for the following year;

6.2.5. Setting a provisional date for the next Annual General Meeting;



- 6.3. Notice of the Annual General Meeting will be given by the Chairperson of the Alumni Association, and by notice on the SBF website, and by email to alumni, not less than a month before the date of the Annual General Meeting;
- 6.5. A quorum at the Annual General Meeting shall be ten (10) members;
- 6.6. The Annual General Meeting shall be chaired by the Chairperson or, in the Chairperson's absence, by the Vice-chairperson; and
- 6.7. Only members of the Association shall be entitled to vote at an Annual General Meeting.

7. AMENDMENT OF CONSTITUTION

- 7.1. This Constitution shall be amended only by a two-thirds majority of those members present and entitled to vote at an Annual or Special General Meeting of the Association, provided that notice has been given of the proposed amendment as required by clause 6.3. above.

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